Letter of Collaboration

Date: ______________          Student name: ______________
Version: ______________        Student e-mail: ______________

The participating student and the Insect Collection recognize a mutual interest in promoting well documented biodiversity studies of insects and other macroinvertebrate taxa.

To this end, the Insect Collection will provide the student with free and project-driven access to available resources; including access to the collection holdings; relevant literature; work space; materials for collecting, storing, sorting, mounting, and labeling specimens; opportunities to take state-of-the-art specimen images and perform specimen databasing; as well as hands-on training to utilize these resources. The Insect Collection will keep an up-to-date record of materials loaned to the student as the project develops.

In return, the participating student commits to following best practices for sampling and processing specimens, and will permanently transfer a considerable part of the collected and processed specimens to the Insect Collection prior to completing his or her thesis. The student may retain a representative subset of the specimens for future personal reference. The student's perceived short- and long-term benefits should dictate the details in each case. Any loaned materials that are no longer used will be returned to the Insect Collection within a reasonable period of time.

The participant student's main advisor will be informed of the nature of this collaboration; however the responsibility of using the Insect Collection's resources in a productive and respectful manner rests solely with the student.

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