Information on Specimen Donations

The Frank F. Hasbrouck Insect Collection at Arizona State University welcomes a wide range of mutually beneficial interactions with insect enthusiasts. In the coming years, we hope to significantly increase our standing and specimen holdings through community support from Research Associates and private collectors throughout the states, nation, and overseas.

The Hasbrouck Collection strongly encourages the donation of specimens and actively works with donors so that the donations benefit both the insect collection and the donor.

Donors are advised of the calculated value of the donation; such information may be used to support a charitable donation for tax purposes (IRS Form 8283). The calculated value is based on a formula widely used by public museums in the United States. It is stressed that the calculated value is for information purposes only. According to the Internal Revenue Service regulations, the responsibility for determining the claimed value of a donation rests entirely with the donor. Above a certain value ($5000), an appraisal by an outside appraiser is required.

Receiving, acknowledging, and coordinating donations and donation-related matters is the responsibility of the curator, Dr. Nico M. Franz, who will also handle the necessary paper work on behalf of the ASU Foundation (Gift In Kind Approval Form).

Donations are accepted at any time, but must be fully processed before December 31 of the current year to be considered for IRS purposes. The necessary donation forms and related information are available on our Insect Collection website or directly from the curator; including information necessary to calculate the value of the donation and to incorporate the specimens into the Hasbrouck Collection.

Upon receipt, the forms are reviewed for completeness; recounting and recalculation is done if necessary. A letter acknowledging the donation and summarizing the donation and its calculated value is sent for each donation, typically within two weeks of receipt.

For further information, please contact the curator at nico.franz@asu.edu.